



Irish Aviation Authority The Times Building 11–12 D'Olier Street Dublin 2, Ireland www.iaa.ie Safety Regulation Division	Údarás Eitlíochta na hÉireann Foirgneamh na hAmanna 11–12 Sráid D'Olier Baile Átha Cliath 2, Éire Rannán na Rialachán Sábháilteachta	AAM No. 10 Revision: 01 Date: 21.02.2020	
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Appendix 2 to AAM 10

Appendix 2 - Annual Review of AMP – Checklist (page 1 of 2)				
Date:		Programme revision status when reviewed:		
Reviewed by		Name:		
Task	Programme Ref	Prompt	Not OK	OK
1.	Block 1	Check Aircraft Registration, Type and Serial Number		
2.	Block 2 (a)	Check that the M.A.302 (b), (c), (c), (e) and (g) box, or the M.A.302(h) box is ticked		
3.	Block 2 (b)	For M.A.302(h) – check that one of the 3 options is ticked		
4.	Block 3	Check that the aircraft/balloon details included are correct. (N/A if using MIP)		
5.	Block 3	Check that the applicable data referenced is at the latest revision (N/A if using MIP)		
6.	Block 4	Check that maintenance related to specific equipment and modifications has been reviewed and noted as adopted/not-adopted/deviated from.		
7.	Block 4	Check that maintenance related to repairs implemented has been reviewed and noted as adopted/not-adopted/deviated from.		
8.	Block 4	Check that maintenance related to life-limited components has been reviewed and noted as adopted/not- adopted/deviated from.		
9.	Block 4	Check that maintenance related to Mandatory Continuing Airworthiness Information (ALI, CMR, TCDS) has been reviewed and included in the AMP.		
10.	Block 4	Check that maintenance related to repetitive Airworthiness Directives has been reviewed and included in the AMP.		
11.	Block 4	Check that maintenance related to specific operational/airspace directives/requirements has been reviewed and noted as adopted/not-adopted/deviated from.		
12.	Block 4	Check that maintenance related to operational approvals e.g. RVSM, MNPS, B-NAV, has been reviewed and included in the AMP.		
13.	Block 5	Check that an indication has been made in Block 5. If 'Yes', also review Appendix B.		
14.	Block 6	If the Pilot-Owner performs maintenance, check that this block is signed and contains the correct information.		
15.	Block 6	Check that the Pilot-Owner maintenance tasks do not exceed AMC to Appendix VIII to Part M.		
16.	Block 7	If this review results in any changes to the AMP, indicate the recommended/incorporated changes here.		
17.	Block 8	At each revision of the AMP, a summary of the revision must be entered here. Check that the revision control list is up to date.		

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Safety Regulation Division	Rannán na Rialachán Sábháilteachta		

Appendix 2 - Annual Review of AMP – Checklist (page 2 of 2)				
Task	Ref	Prompt	Not OK	OK
18.	Block 9	Check that the AMP is approved by one of the options (owner, CAMO or NAA)		
19.	Block 10	Check that this certification statement has been signed by the person/organisation responsible for the continuing airworthiness of the aircraft.		
20.	Block 11	Check that appendices are available for each Yes box		
21.	AMC M.A.302(h)	Consider the results of the maintenance performed during the year, they may reveal that the AMP is not adequate.		
22.	AMC M.A.302(h)	Consider the results of the Airworthiness Review performed, it may reveal that the AMP is not adequate.		
23.	Appendix A	Check content of MIP to ensure it isn't less than EASA		
24.	Appendix B	Check that any maintenance related to specific equipment and modifications, where being adopted, are included here		
25.	Appendix B	Check that any maintenance related to repairs, where being adopted, are included here		
26.	Appendix B	Check that any maintenance related to life-limited components, where being adopted, are included here		
27.	Appendix B	Check that any maintenance related to Mandatory Continuing Airworthiness Instructions (ALI, CMR, TCDS) are included		
28.	Appendix B	Check that any maintenance related to repetitive Airworthiness Directives are included here		
29.	Appendix B	Check that any maintenance related to specific operational/airspace directives/requirements are included here		
30.	Appendix B	Check that any maintenance related to the type of operation or operational approval are included here		
31.	Appendix B	Check that all maintenance recommendations reviewed are listed here, including an indication whether they are adopted, not adopted or adopted with deviations		
32.	Appendix B	Check that no Pilot-owner tasks listed here exceeds what is allowed in AMC to Appendix VIII to Part M, unless an AMOC is in place from the NAA.		
<p>If the review shows <u>discrepancies on the aircraft</u> linked to deficiencies in the content of the AMP, the AMP shall be amended accordingly. In this case the person performing the review shall inform the competent authority of the Member State of registry if she/he does not agree with the measures amending the AMP taken by the owner, CAMO or CAO. The competent authority shall decide which amendments to the AMP are necessary, raising the corresponding findings and, if necessary, reacting in accordance with point ML.B.304.</p> <p>If the review shows deficiencies in the AMP, inform the owner.</p> <p>Attached documentary evidence of what discrepancies on the aircraft or deficiencies in the AMP were noted.</p>				
Signature:			Date:	