

<b>IGSA Form 220: Programme Annual review check list</b> (page 1 of 2)				
<b>Date:</b>		<b>Programme approval Ref.</b>		
<b>Annual review No:</b>		<b>Programme revision status when reviewed.</b>		
<b>Registration</b>		<b>EI-</b>		
<b>Task</b>	<b>Programme Ref</b>	<b>Prompt</b>	<b>Not OK</b>	<b>OK</b>
<b>1</b>	<b>Cover Page</b>	Check Aircraft type, registration or Sub Part G Organisation. Check IAA approval reference.		
<b>2</b>	<b>Section 0</b>	Check Sailplane registration, Programme Revision status. Check Competent Authority or CAMO approval details.		
	<b>Section 0</b>	Check contents pages and compare with programme.		
	<b>Section 0</b>	Check Sailplane applicability list, including engine if programme is applicable to Powered Sailplane.		
	<b>Section 0</b>	Check that programme distribution list includes all interested parties including contracted organisations.		
	<b>Section 0</b>	Check that revision status page is updated.		
<b>3</b>	<b>Section 0</b>	Check List of effective pages.		
<b>4</b>	<b>Section 1</b>	Check all stated references		
<b>5</b>	<b>Section 2</b>	Check for correct details and signature of Owner / Operator or Sub Part G Organisation as applicable.		
<b>6</b>	<b>Section 3</b>	Check all stated references		
<b>7</b>	<b>Section 4</b>	Check list of Lifer Items for completeness.		
		Check all part numbers quoted are correct.		
		Check all makes / models quoted are correct.		
		Check all overhaul / scrap life quoted are correct.		
<b>8</b>	<b>Section 5</b>	Check all manufacturers' special instructions have been included.		
		Check the frequency for each task is as per the manufacturer's instructions.		
<b>9</b>	<b>Section 6</b>	Check all stated references		
		Check the validity of licences for all pilot owners listed to insure the licence does not expire before the next programme review date.		
		Check tasks listed versus Part M Appendix VIII of regulation 2042/2003.		
<b>10</b>	<b>Section 7</b>	Check that only one option for variations has been stated.		
		Check if the option to use TC / STC holder's tolerances has been selected then they are stated in Table 6.		

## Programme Annual review check list

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Task	Programme Ref	Prompt	Not OK	OK
<b>11</b>	<b>Section 8</b>	Check, as applicable, that the Maintenance Check Cycle as stated is as per the Generic requirements of the IAA programme or as per the Manufacturer's stated requirements.		
		Check, as applicable, that all maintenance tasks are included in the IAA Generic Programme or that all the Manufacturer's requirements are included in the scheduled tasks list.		
<b>12</b>	<b>Section 9</b>	Check that all continuous airworthiness requirements (CAR's) are listed. (AD, SB, Mod, Repair, STC)		
		Check that the applicable document is referenced at its current revision status.		
		Check that the Task Code and Task Intervals are as per the instructions listed in the associated document.		
		Check all stated references.		
<b>13</b>	<b>Section 10</b>	Check that all sections of this check list have been completed.		
		File this checklist with the associated Maintenance Programme.		
<b>NOTES:</b>				
<b>EI-</b>				
<b>Sub Part G Org: Owner/Operator:</b>			<b>Date of Review:</b>	
<b>Reviewed By:</b>			<b>Signature:</b>	