



Form No: AWS Form 1  
Amdt No: 6 Level 1  
Issue Date: 23/10/2008  
Page No.: 1 of 6

**APPLICATION FOR  
REGISTRATION OF AIRCRAFT**   
**OR**  
**CHANGE OF OWNERSHIP**  
of **EI-**

This form shall be used when registering an aircraft or changing ownership of an Irish registered aircraft – go to <http://www.iaa.ie> and follow appropriate links for further details of requirements for registering an aircraft on the Irish civil aircraft register

**Section 1: Applicant**

**1.A: Application by an Irish/EU citizen having a place of residence or business in the State or in accordance with conditions of Article 7(5) of Nationality and Registration of Aircraft Order.**

No.	Full Name	Address in the State	Nationality
1			
2			
3			
4			

**1. B: Application by an Irish registered company having a place of business in the State or in accordance with conditions of Article 7(5) of Nationality and Registration of Aircraft Order.**

Note: 1) You must include a copy of the current Company Registration Office (CRO) printout with, Memorandum and Articles of Association for the company.

2) All IAA correspondence will be addressed to the company.

Company Name	Registered Address	Nationality

\*Certificate of Incorporation ( CRO ) Number : \_\_\_\_\_

**Directors** - (use separate sheet or reference separate listing as applicable)

Full Name	Permanent Private Address	Nationality

**Company Secretary Details** (As listed in the CRO)

--	--

Please provide additional details of applicant (listed above) designated for all correspondence.

Name	Phone	Mobile	Fax	E-Mail

**1. C: If the aircraft is being acquired via a hire purchase agreement or lease agreement, enter details of the hirer/lessor below.** (Article 7(4) of Nationality and Registration of Aircraft Order refers)

Name(s) of Hirer(s), Lessor(s)	Address:	Nationality:



Form No: AWS Form 1  
 Amdt No: 6 Level 1  
 Issue Date: 23/10/2008  
 Page No.: 2 of 6

**APPLICATION FOR  
 REGISTRATION OF AIRCRAFT  
 OR  
 CHANGE OF OWNERSHIP**

**Section 2: Aircraft Details**

Was the aircraft previously registered in Ireland? YES / NO If yes – please enter previous Irish registration EI-

**2.A General Certification**

Circle applicable type in list below

Land Aeroplane	Rotorcraft	Microlight	Glider	Homebuild	Balloon
Gyrocopter	Amphibian	Sea aeroplane	Airship	Other	

Name of Manufacturer as per Type Certificate Data Sheet (TCDS)			
Type and Model of Aircraft: (as designated by the manufacturer)			
Manufacturers Serial Number		Year of Manufacture:	

**2.B Weights**

All weights expressed in: Lbs. / Kgs. (Select as applicable).

AFM (Aircraft Flight Manual) M.T.O.M.A: (Max Take-off Mass Approved)	
AFM Landing Mass	*AFM Zero Fuel

**2.C Engine Details**

Is there a Noise Certificate for the aircraft Yes / No (If 'Yes' you must enclose a copy of it with this application)

Circle applicable enginetype in list	Jet	TurboProp	Piston	TurboShaft	Other
Number of engines (circle as appropriate)	0	1	2	3	4
Name of Engine Manufacturer: (As per TCDS)					
Make and Model of Engine: (as designated by the manufacturer)					

**2.D Propeller Details**

Name of Propeller Manufacturer: (As per TCDS)	
Make and Model of Propeller: (as designated by the manufacturer)	

**2.E Aircraft History and documentation**

Where and when may the aircraft and all its associated historical records be inspected?	Place for inspection:	Proposed Date: (DD/MM/YYYY)
Is the aircraft new? YES / NO		
Most Recent State of Registration:	Most Recent Registration Marks:	
Current aircraft hours:	Current aircraft cycles:	

Does the aircraft have:

A valid EASA C of A with current valid ARC (Airworthiness Review Certificate) YES / NO  
 OR  
 An Export C of A from State of Registry YES / NO If yes enter ARC or Export C of A Number \_\_\_\_\_  
 WITH  
 Confirmation of de-registration from Civil Register of exporting State. YES / NO / N/A

Are all incorporated design changes (major and minor) and/or repairs EASA approved / accepted. YES / NO / N/A

Has the aircraft or its powerplants ever been involved in an accident YES / NO (If yes list details separately)

Are all historical records available YES / NO (Article 7(3)(b) & (c) refers)



**Form No:** AWS Form 1  
**Amdt No:** 6 *Level 1*  
**Issue Date:** 23/10/2008  
**Page No.:** 3 of 6

**APPLICATION FOR  
REGISTRATION OF AIRCRAFT  
OR  
CHANGE OF OWNERSHIP**

**Section 3: Intended Operation and  
Miscellaneous Information**

**Main base of operation:** \_\_\_\_\_

**Intended scope of operation** (circle applicable type in list below)

Transport of Passengers    Transport of Cargo    Private    Permit to Fly    Aerial Work

**Is the aircraft configured with a Mode 'S' transponder?**

(Note where a Mode 'S' transponder is fitted, the code supplied by the Authority must be applied to the aircraft prior to issue of C of A)

YES / NO

**If 'Yes' Specify**

Mode S ELS / Mode S EHS

**Is the aircraft configured with a 406MHz ELT ?**

(Note where a 406MHz ELT is fitted, the code supplied by the authority must be applied to Irish operated aircraft prior to issue of C of A. A separate application for a 406MHz ELT code is required – see IAA website <http://www.iaa.ie> for application form.)

YES / NO

**Is the aircraft to be operated on an Air Operator Certificate (AOC)?**

YES / NO

If Yes

**Is the aircraft configured to the same specification as other aircraft of similar type in the AOC fleet?** YES / NO

(If not, please supply details separately)

If yes, state the name of the proposed operator: \_\_\_\_\_

Where an aircraft operation is to be delegated to State of operator please contact the Authority for additional requirements.

**Is the aircraft certified and configured for:**

\*ETOPS? YES / NO

\*RVSM? YES / NO

TAWS/EGPWS? YES / NO

**Section 4: Attached documents**

**Is a copy of the Radio Licence Attached?**

Yes / N/A / TBA

**Is a copy of the Insurance Certificate Attached?**

Yes / N/A / TBA

**Where applicable – is a copy of the CRO Printout, and Memorandum and Articles of Association for the company attached?**

Yes / N/A / TBA

**Where applicable – are details of accidents attached?**

Yes / N/A / TBA

**Where applicable – current Noise cert.**

Yes / N/A / TBA



**Section 5: Declaration to be signed by individual(s)  
or company seeking registration**

I/we hereby declare that to the best of my knowledge, information and belief:

- the particulars given on this form are true in every respect
- I have familiarised myself with the Irish regulatory requirements for ownership and operation of an aircraft and I am aware of the responsibilities associated with being the registered owner of this aircraft.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1938 as amended.

Signature(s) of Applicant(s): 1.  Date:   
(DD/MM/YYYY)

Name(s) in block capitals:

Signature(s) of Applicant(s): 2.  Date:   
(DD/MM/YYYY)

Name(s) in block capitals:

Signature(s) of Applicant(s): 3.  Date:   
(DD/MM/YYYY)

Name(s) in block capitals:

Signature(s) of Applicant(s): 4.  Date:   
(DD/MM/YYYY)

Name(s) in block capitals:

If a company, indicate Director or person listed as Company Secretary:

Director      Company Secretary ( Circle as appropriate)

*N.B. in the case of applications on behalf a company the form must be signed by a director or the company secretary*

**You must complete section 6 below.**

**Send completed form (signed and dated) with requested documents and appropriate fee (See Section 6 below) to:**

Irish Aviation Authority,  
Aircraft Registration Department,  
Safety Regulation Division,  
Aviation House,  
Hawkins Street,  
Dublin 2

**Please note that registration cannot be completed until fee and all appropriate documents (including copies of Radio licence and Insurance Certificate) are received**

**Section 6: Fees**

**If an Out of Sequence registration is requested, please specify :**  
*(an additional charge applies for out of sequence registration)*

**EI-**

**6.A: Fee Calculation** *(please see the iaa web site <http://www.iaa.ie> for details of appropriate charges)*

<b>Registration Fee:</b>	€
<b>*Hirer/Lessor Fee:</b>	€
<b>*CRO Fee:</b> <i>(Applies if CRO Printout is not attached when required)</i>	€
<b>*Out of Sequence Registration Fee:</b>	€
<b>Total Fee:</b>	€

**6.B: Method of Payment**

*Circle as appropriate (Cheques must be made payable to Irish Aviation Authority, include copy of any bank/wire transfer or purchase order)*

Cash      Cheque      Bank/ Wire transfer      Purchase Order No.: \_\_\_\_\_      Credit Card

**Credit Card Details:** **Visa**      **Mastercard** *(circle as appropriate)*

**Card number:**

Cardholder's Name \_\_\_\_\_ (Print)

Cardholder's Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cardholder's signature \_\_\_\_\_

Card expiry date \_\_/\_\_/\_\_

Bank/Wire transfers should be made payable to Allied Irish Bank, 40-41 Westmoreland St., Dublin 2, Ireland.  
Acc No. 24057794, Sort Code: 93 33 84, IBAN No. IE22 AIBK 9333 8424 057794, Swift Code: AIBKIE2D

### **1 General notes on completion of this application form:** *(Please retain for reference)*

1. Items marked with \* are optional or as applicable
2. Statutory Instrument, Irish Aviation Authority 'Nationality & Registration of Aircraft Order' Part II Article 7 (available for download at [www.iaa.ie](http://www.iaa.ie)), as amended, refers to aircraft and aircraft ownerships which may be registered.
3. Application will not be processed unless all appropriate documents (including CRO details where applicable) and fees are received.
4. The Irish Aviation Authority may require the applicant to make a declaration verifying the truth of the particulars set out in this application as detailed in latest Irish Aviation Authority (Nationality and Registration of Aircraft) Order.
5. An applicant is required to have and to provide a copy of a valid Radio Licence to the Authority prior to registration or change of ownership of an aircraft on the civil register. Application form available from the Commission for Communications Regulation: [www.comreg.ie](http://www.comreg.ie) go to: Licensing-Radio Communication, Aircraft / aircraft licence application form 02/01R2.
6. EC regulation 785/2004 specifies 'Aircraft Insurance Requirements'. A copy of the aircraft Insurance certificate and policy shall be submitted to the Authority prior to registration or change of ownership of an aircraft on the Irish civil aircraft register.
7. A Certificate should be furnished with a declaration from the competent authority in the State of registration that the registration is now cancelled.

### **2 General notes on the registering of an aircraft:**

1. Where aircraft operations are proposed to be delegated to state of operator the Authority has additional requirements which must be satisfied. The applicant must contact the Authority in this instance to discuss specific requirements. IAA Aeronautical Notice SP1A refers.
2. The registered owner of an Irish registered aircraft which may require to be check flown or ferried are required to ensure the flight crew hold a valid JAR FCL licence or a ICAO licence validated by the Irish Aviation Authority for such flights. The Irish Aviation Authority shall be advised with details of flight crew qualifications and Insurance etc. in advance of such flights.
3. Information re Mode 'S' requirements may be found at [http://www.eurocontrol.int/msa/public/standard\\_page/modes\\_homepage.html](http://www.eurocontrol.int/msa/public/standard_page/modes_homepage.html).
4. The allocation of registration marks by the Authority to an aircraft does not constitute registration on the Irish Civil Register.
5. A minimum of twenty (20) working days should be allowed from receipt of registration application and fee(s) for the Authority to process the application. Aircraft types / models which are not appropriately certificated may require special investigation with a consequential increase in time required.

### **3 Test Flights**

The registered owner of an aircraft shall not conduct a test flight on the aircraft without prior approval of the Authority.

### **4 Registration Conditions**

State whether the aircraft is wholly owned by: -

- (a) a citizen of Ireland, or a citizen of a member state of the European Union having a place of residence or business in the State, or
  - (b) a company registered in and having a place of business in the State and having its principal place of business in the State or in another member state of the European Union, whereof not less than two-thirds of the Directors are citizens of Ireland, or of member states of the European Communities, or
  - (c) by such citizen and company in combination, or
  - (d) a person who is not a citizen of Ireland or of a member State of the European Union and who resides or has a place of business in the State, or
  - (e) a company which is not a company such as is referred to in (b) above and which has a place of business in the State.
- 4.1 If the registered owner is a company, the full name and address of each of the Directors are to be entered, showing whether President, Chairman, Director, etc., and whether a citizen of the State, or a citizen of a member State of the European Union, and in the case of a Company as referred to in paragraph (4) (e) above, such conditions as the Authority may deem fit to impose.
  - 4.2 The name and address of every person who is entitled as owner to a legal interest in the aircraft or share therein should be shown, and in the case of an aircraft which is on hire or the subject of a hire-purchase agreement, the name and address of the hirer.
  - 4.3 An aircraft that is no longer owned by the registered entity as listed on the IAA aircraft registration certificate shall not be operated until the Authority is notified of the change and a new certificate of registration issued.
  - 4.4 Where change(s) in the ownership of an aircraft are not notified to the Authority, the registration requirements cease to be fulfilled in respect of such an aircraft. Article 15(1) or SI 634 of 2005 refers. Where the registration requirements cease to be fulfilled, all other certificates issued to the aircraft are void including the Airworthiness certificate. Applicants are also reminded that the aircraft insurance policy and any personal policy may also be void in such circumstances.

### **5 Flight Manual**

- 5.1 The approved Aircraft Flight Manual (AFM) contains the aircraft limitations, together with instructions, procedures, and information, necessary for the flight crew safe operation of the aircraft. Aircraft registered owners shall ensure that a subscription service is in place with the aircraft manufacturer/ type certificate holder for all flight manual amendments, and that the flight manual on board the aircraft reflects the latest revision status including all applicable supplements.